

Cambridge Harriers

Privacy Policy

Introduction

Cambridge Harriers (**CH**) take the protection of the data that we hold about athletes, volunteers and officials seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with the Data Protection Act (DPA) 1998 up to May 2018 and the General Data Protection Regulations (GDPR) on and from 25th May 2018 (Data Protection Legislation).

Please read the privacy policy carefully to see how CH will treat the personal information that you provide to us either when using this website (www.cambridgeharriers.org.uk) or in other circumstances when we collect data from you (including via email). We will take reasonable care to keep the information secure and to prevent unauthorised access.

The website is maintained by CH. For the purposes of data protection legislation, CH is the data controller.

This policy explains how the information we collect about you is kept securely. It also explains your privacy choices when using our website as well as your right to access your information under Data Protection Legislation.

The information we collect about you

We may collect the following information about you through our website:

- Your name, email address, postal address, and any other information you voluntarily provide to us via our website and online forms.
- Your IP address (which is a unique identifier that computers and devices use to identify and communicate with each other) which is automatically recognised by the web server.

How we use your information

We may use your personal information for several purposes, including:

- Administer your involvement in Athletics and Running.
- To fulfil a contact with you if you become a registered member of CH.
- To notify you about important updates and information about the membership or service you have paid for.
- To deal with requests and enquiries.
- To contact you for reasons related to your enquiry.
- To use your IP address to monitor traffic and gather browsing behaviours of visitors to our website. We will not use your IP address to identify you in any way.
- To create meaningful, actionable analysis on an anonymised basis.

Our legal basis for processing your information

Cambridge Harriers key purpose is to encourage and enable participation in athletics at all levels, including athletes, coaches, officials, and supporters.

Therefore, we will process your information on the basis of legitimate interest in administering your involvement in the sport of athletics to ensure the sport is run efficiently, with the minimum of bureaucracy and volunteer time.

Sharing your information

See the Cambridge Harriers privacy statement.

Protecting your information

The data that we collect from you may be transferred to a destination external to Cambridge Harriers. We will not transfer your data outside of the European Economic Area.

By submitting your personal data, you agree to transfer, storing or processing. We will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy policy. The internet is not generally a secure medium for communication and therefore we cannot guarantee the security of any information you send over the internet.

Email Sending Provider (ESP)

We may use a third-party provider to deliver communications.

Surveys

We may carry out surveys using a third party provider. We will not transfer any data to a third party for research purposes.

Data retention

Any data that we collect from you will be deleted in accordance with the timescales set out in our Privacy Statement.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data.

Complaints

If you have any concerns or complaints in relation to how CH collects and/or processes your personal data, you should contact CH's Membership Secretary, in the first instance. If you are dissatisfied with how your concern/complaint is dealt with by CH, you have the right to report your concern/complaint to the Information Commissioners Office (www.ico.org.uk).